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Statewide Traffic Safety Executive Oversight Committee By-Laws

Article I

Purposes and Powers

Section 1 – Goals and Objectives

Goal 1: To create a New Mexico Statewide Traffic Records System (STRS) Model designed for the electronic collection and transmission of data between record entities, from the initiation of the traffic related citation through offender sentence completion.

Objectives:

- **Cooperation & Agreement**
 - Facilitate the coordination of efforts by STRCC agencies involved in the collection or transmission of traffic records
- **Information Gathering**
 - Collect agency information necessary to develop the STRS Model Project Plan
- **STRS Project Planning**
 - Develop and implement a multi-year project plan for the STRS Model
 - Identify financial & other agency resources to support the STRS Model

Goal 2: Establish access to traffic records, reports and traffic analysis through the STRS Model

Objectives:

- **Accessibility & reports**
 - Design a user-friendly system for agency access to STRS Model data
 - Monitor the development and implementation of reporting systems

Section 2 - Powers

To carry out its purposes, the STREOC shall have the power, through its members and their respective staffs to:

- Establish qualification of member entities and rights and obligations of membership;
- Provide for admission to, and release from, membership;
- Provide information to funding sources as to the impact of information systems proposals upon the overall NM Statewide Traffic Safety Records System capabilities;
- Hold meetings, appoint sub-committees, and conduct any other business which will carry out the purposes of the STREOC; and
- Direct all other activities of the STREOC and the Statewide Traffic Records Coordinating Committee (STRCC).

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Section 3 - Meetings

The STREOC will meet at least once a quarter and may meet more often if necessary.

Article II

Membership

Section 1 - Voting Members

The STREOC will be made up of one responsible senior level, management representative (designated by their agency) from each of The following New Mexico government entities:

- New Mexico Highway & Transportation Department, Traffic Safety Bureau
- Department of Finance and Administration, Local Government Division
- Department of Public Safety
- Federal Highway Administration
- IT Management Office
- New Mexico Department of Health
- New Mexico Highway & Transportation Department, Transportation Planning Division
- Supreme Court of New Mexico, Administrative Office of the Courts
- New Mexico Taxation & Revenue Department, Motor Vehicle Division
- U.S. Department of Transportation

Section 2 - Additional Members

Any additional members of the STREOC will require the nomination by an existing member and a majority vote of approval of the current members.

Section 3 - Member Removal

A voting member entity may be removed from the STREOC upon failing to attend or telephone vote at two successive scheduled meetings.

Article III

Voting

Section 1 - Quorum

All voting, unless otherwise specified, by the STREOC requires a quorum. A quorum consists of a majority of the eligible voting membership being present on the date the vote is taken.

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Section 2 - Proxy

A voting member is constructively present and may cast a vote by and through an authorized same-entity proxy, physically present at the time the vote is taken.

Section 3 - Telephone Voting

Telephone and email voting, unless otherwise specified by the STREOC, will be allowed.

Article IV

Change of By-Laws

Section 1 - Scope

Any of the STREOC by-laws may be changed by the membership.

Section 2 - Procedures

Changes, additions or deletions to the by-laws must:

1. be presented in writing to all current STREOC members a minimum of thirty (30) days before a voting is scheduled; and
2. be presented for discussion and voting to a minimum of five-sixths (5/6) of the authorized voting membership; and
3. be approved by a majority of the voting members present.

Article V

Resolutions

Section 1 - Procedures

The day-to-day business of the STREOC will be accomplished through the use of resolutions that are brought to the attention of members for discussion and vote.

I hereby agree to abide by these By-Laws, approved by the Statewide Traffic Records Executive Oversight Committee on _____.