

Meeting Notes

Project Name	Statewide Traffic Records Coordinating Committee (STRCC)	Project Number	
Date	April 16, 2019	Time	8:30am – 12:00 Noon
Location	DOT General Office, Santa Fe, NM	Prepared By	M. Archibeque & S. Martinez
Attendees:	Franklin Garcia, Jimmy Montoya, Michael Archibeque, Sonia Abeyta, Brian Bullard, Charles Becvarik, Jerry Valdez, Jessica Bloom, John Baker, Kariann Blea, Randy Trujillo, Sammy Trujillo, Sandra Martinez, Sean Noonon, Sgt. Dason Allen, Sophia Roybal-Cruz, Steve Harrington, Suzanne, Winsor, Tobie Fouratt, Tomas Glover, Vanessa Ortiz, Yolanda Duran		

Agenda Items

*Please refer to the following handouts: Agenda & E-Citation Presentation (Final Plan will be posted to website when approved)

STRCC Meeting Notes -

AGENDA ITEM	DESCRIPTION/NOTES
1	<p>Introductions</p> <ul style="list-style-type: none"> ➤ STRCC Membership – Introductions of the TR Committee with each member introducing themselves addressing the following: Name, Agency/Organization (See Attendees List) ➤ F. Garcia (TSD Director) and J. Montoya (TR Program Manager) provided remarks on behalf of the DOT, the Lead Agency of the Statewide Traffic Records System.
2	<p>Planning Session</p> <p>Facilitated by M. Archibeque and S. Martinez (STRS Advisory and Program Management Team).</p> <ul style="list-style-type: none"> ➤ General Comments: M. Archibeque described the importance the STRCC Membership plays in the development and implementation of the Traffic Records Strategic Plan. He reiterated that the TRCC will provide the leadership and coordination necessary to develop, implement, and monitor the TR Strategic Plan. He described the role each member plays in strategic planning process and commended the membership for their participation, collaboration, and cooperation in the work sessions and telecons. He explained how the TRCC has successfully documented the process in developing the Strategic Plan and how the TRCC utilized the 2016 Traffic Records Assessment, conducted by NHSTA, as a foundation to identify traffic records deficiencies and accomplishments. ➤ Statewide Traffic Records Strategic Plan (STRSP) – 2020-2022 (See STR Strategic Plan) <ul style="list-style-type: none"> I. Introduction: The STRCC addresses the following sections of the STRSP: <ul style="list-style-type: none"> • 1.1 Major Accomplishments and Recap Summary of FFY17-FFY19 <p style="margin-left: 20px;"><i>Traffic Records Coordinating Committee Management - The Lead Agency, DOT has established a formal Traffic Records Coordinator contractor and has defined a role for these coordination efforts.</i></p>

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Strategic Planning - TRCC has documented the process undertaken in developing the Strategic Plan.

Data Use & Integration - Data integration and exchange occurs between the following stakeholder agencies: LEA to DOT-Crash, LEA – MVD-Citation, LEA – Courts (Citation/Adjudication), Courts –MVD (Abstracts), & SFPD and the District Attorney's Office, & DOT-Crash-EMS/IS Vital Records (Death Certificates).

TraCS Support & Expansion - Software Expansion, Application Support, Maintenance and Support, Equipment, Software Expansion, & Data Integration and Exchange.

Crash Data - Increased the percentage of pedestrian crash records that have pedestrians identified, Manual corrections made during data entry and NMDOT statewide crash report training with LEAs, Reduced the time to analyze data and make available the NMDOT Annual Crash report, Increased the percentage of crash data transferred directly from law enforcement agencies to the State crash database, Crash Division via the UNM database began receiving electronically transmitted Crash data, and The Uniform Crash Report has been completed and is scheduled for deployment in 2019.

Roadway - ARNOLD replaces the Transportation Information Management System (TIMS).

Driver & Vehicle - The State of New Mexico Motor Vehicle Division successfully implemented a FAST software solution in 2016 (drivers in May 2015; vehicles in September 2016 and New Mexico MVD has implemented the Vehicle Registration Barcode effective January 2019).

Adjudication/Citation - The Magistrate Scanning Project was completed, rolled out on a Court to Court basis, to Magistrate Courts and Electronic abstract reporting from Magistrate Courts to the Motor Vehicle Division has been completed and is in full operation.

EMS/IS – STARS - The New Mexico EMS Bureau is upgraded its NEMSIS database to V.3.

- **1.2, 1.3, 1.4 Current TR System, STRCC Vision & Mission Statement, & Proposed STRS Model** - The STRCC reviewed the Vision & Mission Statements – no changes or recommendations were made. M. Archibeque reviewed the current and proposed STRS models and entertained comments; none received.

1.5, 1.6, & 1.7 2022 Strategic Plan Approach & Planning Process, TRCC Engagement & TRCC Organization Structure & Membership – M. Archibeque and S. Martinez briefed the STRCC on the approach and planning process used to put together the Draft STR Strategic Plan. M. Archibeque reiterated the importance of TRCC engagement, collaboration, and meeting deadlines to complete the Plan. The STRCC reviewed the current makeup of membership and began the process of identifying Traffic Records champions within their agencies for participation in the Statewide Traffic Records Executive Oversight Committee (STREOC).

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II. National Highway Traffic Safety Administration (NHSTA) – 2016 Traffic Records Assessment (TRA) – The TRCC reviewed the General Recommendations contained in the 2016 TRA which were utilized by the TRCC to identify projects completed & updates, proposed projects, and areas of successes and deficiencies.

III. Traffic Records Core Systems – The STCC reviewed and commented on the following core system projects, ***addressing the goals, objectives, strategies, partner agencies, descriptions, funding sources, milestones, and performance measures:***

- **Traffic Records Management** – *Traffic Records Coordination, TraCS Support & Expansion (Using DPS TraCS Model), TraCS Support & Expansion, TraCS Software Licensing, and Data Use and Integration – STRS Architecture Design & Data Integration.*
- **Crash Data** – *Crash Records Data Entry/Database Maintenance, Crash Data Statistical and Analytical Reporting, and Statistician.*
- **Vehicle Registration Data** – *Traffic Records Vehicle Registration Barcode Project.*
- **Driver Licensing Data** – *Uniform Traffic Citation Renewal.*
- **Roadway Inventory Data** – *ARNOLD Next Phase.*
- **Citation/Adjudication Data** – *AOC Electronic Abstracts – Sustainability Maintenance & AOC TraCS Citation & Adjudication Data Transfer.*
- **EMS/IS** – *NMESTARS EMS Database Maintenance.*
- **All Edits/Additions are due to S Martinez by 4/29/2019 COB**

Note: See the 2020-2022 TR Strategic Plan for further details)

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Recognition Awards

- Secretary Michael Sandoval (DOT) & Deputy Director Randy Trujillo (MVD) presented a Recognition Award to Jerry Valdez (MVD Deputy Director), Venkata Dodda, Brian Keay, and Brian Bullard for their outstanding contributions in developing and implementing STRCC’s Vehicle Registration Barcode Project.

New Mexico MVD implemented the Vehicle Registration Barcode effective January 2019. This will allow law enforcement officers to scan and electronic capture the vehicle registration data on crash reports, traffic citations and other reports generated by law enforcement agencies and emergency personnel via use of a bar code scanner. This will eliminate manual input of the vehicle registration data resulting in a decrease in errors and increases in accuracy, timeliness and completeness.

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	4	E-Citation Update <ul style="list-style-type: none">➤ S. Harrington and AOC Staff briefed the STRCC on the eCitation project currently in progress between AOC and DPS (See attached presentation). This project will set the foundation for future data and document exchange for DWI Citation and other traffic related data.
	5	Closing & Next Steps <ul style="list-style-type: none">➤ Retirement Send Off – The TRCC recognized Jimmy Montoya for his dedication and work he has given to Traffic Records over the past years. Jimmy is currently the Traffic Records Program Manager and his last day with DOT will be at the end of April 2019 – Thank you Jimmy and Good Luck in your retirement years!

E-CITATION UPDATE

Administrative Office of the Courts

- ▶ NM Department of Public Safety
- ▶ NM State Police
- ▶ Administrative Office of the Courts
 - ▶ Judicial Information Division
 - ▶ All (45) NM Magistrate Courts
- ▶ Honorable mention(s):
 - ▶ NM Department of Transportation
 - ▶ NM Motor Vehicle Division
 - ▶ Dona Ana Sheriff's Office

MULTI-AGENCY COLLABORATION

- ▶ NMSP Officer scans bar code
 - ▶ Auto-populates citation form with defendant info
 - ▶ Officer fills out offense information
 - ▶ Prints citation for motorist
- ▶ Citation filed into TRACS server at headquarters
- ▶ Citation uploaded to courts & case **electronically** filed
- ▶ Post adjudication: citation information sent to MVD **electronically**

END TO END: TRACS -> COURT -> MVD

- ▶ Timeliness
- ▶ Accuracy
- ▶ Completeness
- ▶ Uniformity
- ▶ Integration
- ▶ Accessibility

BENEFITS

- ▶ # citations sent electronically: more than 10,000 (and counting)
- ▶ # magistrate courts live in production: 45
- ▶ # magistrate courts which have received at least 1 citation: 43
- ▶ # electronic errors / rejections: 571
 - ▶ Typical errors:
 - ▶ case already entered manually
 - ▶ Officer badge number not (yet) in Odyssey
 - ▶ Obsolete offense codes
- ▶ **Approximate success rate: 94 percent (and increasing over time)**

E-CITATION: NMSP RESULTS (THUS FAR)

- ▶ Phase II of NM State Police project
 - ▶ Flow the PDF “image” of the citation
- ▶ Metro Court NM State Police, to include Traffic Arraignment date
- ▶ And then...
 - ▶ Additional LEA's, etc.

E-CITATION NEXT STEPS