

Meeting Minutes

Project Name	Statewide Traffic Records Coordinating Committee (STRCC)	Project Number	
Date	January 18th	Time	8:30am – 11:30am
Location	The Drury Inn, Santa Fe, NM	Prepared By	K. Blea, M. Archibeque, & S. Martinez
Attendees:	Jimmy Montoya, Michael Archibeque, Sonia Abeyta, Brian Bullard, Captain Todd Cullers, Charles Becvarik, Jason Lujan, Jerry Valdez, Jessica Bloom, John Baker, Kariann Blea, Kimberly Wildharber, Roberta Vasquez, Sophia Roybal-Cruz, Steve Harrington, Tobie Fouratt, Vanessa Ortiz & Yolanda Duran		

Agenda Items

*Please refer to the following handouts: TRCC Presentation and October 24, 2017 TRCC Minutes

STRCC Meeting Minutes -

AGENDA ITEM	DESCRIPTION/NOTES
1	<p>Introductions</p> <ul style="list-style-type: none"> ➤ J. Montoya & M. Archibeque – Introductions of the TR Committee with each member introducing themselves addressing the following: Name, Agency/Organization, Position, (See Attendees List)
2	<p>General Business</p> <ul style="list-style-type: none"> ➤ TR Members were asked to review the minutes from the 10-24-17 TRCC meeting. M. Archibeque requested feedback from the TRCC members, there was none. <i>Y. Duran (NMDOT-Roadway) made a motion to approve the minutes; it was seconded by C. Becvarik (EMS/IS); No discussion; Motion carried – Approved.</i> ➤ M. Archibeque reminded the membership of future TRCC meeting dates: <i>April 17, 2019 & July 17, 2019</i> ➤ M. Archibeque reviewed the Mission and Vision and the TRCC was asked to continue to address these statements and return any recommended changes, revisions, concerns to S. Martinez. ➤ Stakeholder Engagement & Expansion: M. Archibeque recognized that we had the TRCC core components represented and notified the membership that we would like to additional law enforcement (County, Local, and Tribal). Reviewed presentation slide (see TRCC Stakeholders Engagement & Expansion slide). M. Archibeque reiterated the importance of TRCC membership involvement, input, and collaboration, during the meeting and in-between meetings. TRCC members were encouraged to reach out to their Executives in order to identify possible EOC members. If they had any suggestions, please reach out to S. Martinez or M. Archibeque. • M. Archibeque addressed TRCC membership about Funding streams that could be applied to traffic records integration efforts. He asked the membership, as they are thinking about future traffic records projects, to consider various funding avenues,

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aside from the DOT sponsored funds. Agency collaboration efforts for both funding and integrating traffic record systems should be fully explored. Open communication will be key for the membership as they move forward.

- Y. Duran (DOT-Roadway) stated that there are language requirements that are needed to be written in the agreement for FHWA funding. Basically, for construction projects, but there is a gray area, so she is waiting for a response back from FHWA regarding the language requirements.

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Major Accomplishments

- **Vehicle Registration Barcode Project:** J. Valdez (MVD) reported that the vehicle registration barcode was launched on Tuesday, January 15, 2019. There will be a 2-year transition before all vehicle registrations have the new bar code on it. J. Montoya (DOT) added that the new bar code will be demonstrated at the next TraCS User Group Meeting, on the January 29, 2019. J. Montoya (DOT) will also give the new bar code information to K. Wildharber (DOT) and K. Bruno, a training contractor (DOT) to introducing the new bar code.
- **Update to Uniform Crash Report:** S. Roybal-Cruz (DOT-Crash) reported that the new crash report is being finalized and the new crash report elements have been added to the new form. She indicated that the back-end systems, that use the form to capture the data elements, need to be updated on their end, so the correct data is captured. UNM needs to update their system as well as the TraCS back end to work with the UNM data base. Jimmy added that Sophia ran a committee, on the new crash report, with officers for about a year. MUUCC compliance information elements needed were added to the new form.

M. Archibeque indicated that other crash report vendors would need to update their forms, and this could be accomplished with the establishment of Data Standards for all vendors to comply with when capturing and disseminating crash data.

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Progress/Status Updates (Current Strategic Plan)

➤ Traffic Crash Records

- See Update to Uniform Crash Report above.

➤ Driving Licensing & Vehicle Registration

- J. Valdez (MVD) stated that MVD also had a modernization project before implementing the new bar code. Now MVD systems are all up to date. There was an issue with 32,000 citation records regarding the data conversion. MVD hand pulled the citations records from micro-film to be corrected. MVD is down to only two thousand left to correct. Jerry also stated that Mike Baca, from MVD, would like to attend the TRCC meetings and take a larger role.
- J. Bloom (UNM) explained that UNM compiles statistics from MVD on behalf of Traffic Records. She stated that the information obtained is the Driver's License, DWI, and Conviction. M. Archibeque suggested that a sub-committee form to include AOC information from the courts.

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- M. Archibeque asked the membership to think about how DWI and Traffic citations can be tied to Crash Reports -for example, what is the cost of DWI in the state? This would benefit EMS/IS and law enforcement, as well. M. Archibeque suggested that a sub-committee form to address this issue.

➤ Roadway Inventory

- ***Y. Duran & J. Baker (DOT-Roadway) reported that the Arnold Network Project is completed; closed the project out at PCC; full integration and implementation.***

Migrated from TIMMS to the new Arnold; linear referencing system. Collaborated with E-911 – E911 gets local road updates. There is a push to have a geospatial advisory committee to have a routable network with all agencies involved – working with MPO's and some outside industries to see this happen. HPMS reporting is due February 28, 2019 – bridge inventory due along with 2018 data. FHWA looks at performance management; agencies get report cards on the information and what is submitted for HPMS. Before, there was about 15,000 miles of roadway and now there are 77,000 miles of roadway in the Arnold system.

Also, helped update mapping data for TraCS with the updated mapping information. There are about 70 to 80 items captured with the roadway data – example, functional system of road; one-way, two-way, shoulder width, etc. Travel time metrics are also captured; annual vehicle miles. Road counters capture how many cars, motorcycles, trucks, etc. pass through certain areas of roadway.

- M. Archibeque asked a question to Captain Cullers (DPS) and asked what data is valuable to law enforcement. Captain Cullers (DPS) stated that location of data would be helpful.
- Y. Duran (DOT-Roadway) stated that law enforcement can ask roadway for traffic data that is collected with the weigh-in-motion sensors. For example, law enforcement can see what loads over-weight on certain roadways are, like 550.
- B. Bullard (TraCS contractor) stated that TraCS does track location. TraCS has drop-down menus of streets to identify when picking the location. A person can also bring up the location tool map and click on the lat and long to identify a location. The latest version of TraCS has this ability in the new mapping tool but hasn't been updated yet.

➤ EMS/Injury Surveillance

- C. Becvarik (EMS/IS) – Sent Sandra a data dictionary. Also Working with OMI to update and match their data. They submitted an application for funding, so that hospital information can be linked to the EMS system. EMS has also updated their system of reporting to the federal government. They are at 92% validation (500,000 EMS reports annually). With this updated system real time data can now be accessed, like opioid use, fatality time, etc.
- S. Roybal-Cruz (DOT-Crash) asked C. Becvarik (EMS/IS) if EMS will be maintaining both systems. C. Becvarik stated that both systems will be maintained, but as new data comes in, the new data will be entered into the system.

➤ Citation/Adjudication

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- S. Harrington (AOC) reported that citation data from DPS (State Police) is now transferring TraCS data to Odyssey. Currently, there are 4 magistrate courts transferring data – Las Cruces, Hatch, Anthony and Roswell. Steve is preparing documentation and more training for the rest of the courts to go live. Within the next month more courts will be able to transfer citation data from TraCS. S. Harrington also added that they were first trying to get APD to transfer citation data electronically, but that project has stopped, due to internal issues with APD.

Other data that has been submitted electronically involve integrating data with MVD – suspension, rescind or cleared reports. DWI information is outside the data flow because information is keyed in by the courts, so no DWI is electronically being transferred. B. Bullard (TraCS) added that not all detention centers have the same rules and that every detention center is different – for example, they don't use the same booking sheet, so no two are alike and will not be able to transfer this data currently.

- B. Bullard (TraCS) stated that there was a citation kickoff meeting, on January 17, 2019, with MVD, regarding penalty assessments. The plan is to have the penalty assessment submitted electronically from TraCS to MVD. This is a future project.
- S. Abeyta (DPS) – DPS is working on a NIBRS form. This project isn't yet funded through a TraCS grant because the data submitted through the NIBRS does not have a relationship to traffic records/safety. Currently, there are 35 law enforcement agencies that have on-boarded to TraCS. The biggest setback is funding because smaller agencies cannot afford new equipment. Another project DPS is working on is with Lexis Nexis – called DOORS. Citizens will be able to write their own accident report on the web without an officer.
- J. Bloom (UNM) – UNM used to make a community report for the tribal areas, but UNM hasn't done that in a while because the data quality was low and poor because the tribes were not submitting crash reports. Currently, UNM makes about 40-60 different community reports.

➤ **New Mexico STRCC**

- TraCS: J. Montoya stated – on the analysis side – TraCS is making it easier for UNM to use for reporting data and statistics. Currently, there is close to 70% electronic reporting from agencies. About 35,000 crash reports are submitted annually electronically. J. Montoya also added that bi-weekly meetings are conducted with UNM, DPS and the TraCS team.
- TraCS: M. Archibeque asked if other agencies are reporting electronically on other systems. B. Bullard stated that smaller agencies are using Lexis Nexus, but not the larger agencies.
- M. Archibeque stated he would like to see more tribal law enforcement involvement.
- M. Archibeque stated the importance of documenting business rules for each agency system; what is the accessibility to agencies internally and externally. How can we integrate all the systems and share data?

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Strategic Planning for FFY20 – FFY22

- M. Archibeque reviewed the Strategic Planning presentation slide and indicated the

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importance of addressing each of the following elements:

- Meet with TR System Stakeholders
 - Review current plan and TR Assessment
 - Define Needs
 - Establish Goals and Objectives
 - Identify candidate projects
 - Prioritize projects
 - Establish performance measures
 - Identify funding, milestones, & relationships
- M. Archibeque requested that membership be cooperative and responsive so that the TRCC meets our Strategic Plan deadline of April 15, 2019. There will be other deadlines for documentation and information requested by S. Martinez. S. Martinez is working on a schedule and will get that out to the membership soon.
- M. Archibeque asked the membership to think about performance measures for each project, how can each project be performed and measured, and the need to document and show progress. Membership should also be thinking about what type of funding; milestones of the project; who does the project involve, what partners. The committee will also be asked to prioritize projects.

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Closing & Next Steps

➤ Closing Remarks/Reminders

- EOC – Begin thinking about EOC Executive decision maker in each agency.
- Funding doesn't always have to come from NMDOT, FHWA, etc. Look at internal funding as well.
- TRCC website – it is a tool for members to be able to refer to for minutes, development of strategic plan, agendas, update, activities within agencies, etc. Please use as a resource.

➤ Next Steps

- Continue meeting with Core System Agencies for Strategic Plan development.
- Focus on Performance Measures using ***NHTSA Model Performance Measures for State Traffic Records Systems (Contact S. Martinez for this document, if you do not have one).***
- Assist with EOC Transition/Start up
- Research and identify Data Standards for Traffic Records
- Seek Funding for TR initiatives
- Continue with TR Website Updates