NMSTRCC Meeting Minutes			
Project Name	**NM State Traffic Records Coordinating Committee**	**Quarter FFY22**	1st
Date	October 13, 2021	**Time**	9am-11:30am
Location	Zoom Virtual Meeting	**Prepared By**	Annjenette Torres
Attendees:	Sophia Roybal-Cruz, Chair, TSB, NMDOT; Jeff Barela, EOC Chair, NMDOT; Ana Gallant, NMDOT; Julie Krupcale, DFA; Brian Preston, FMCSA; Luis Melgoza, FHWA; Christian Quintana, NMDOT; Chris Smead, Sensible IT Solutions; John Baker, NMDOT; Ilene Hall, PriceHall Research; Roberta Vasquez, TSB; KariAnn Blea, NMDOT; Brian Bullard, Sensible IT Solutions; Sean Bulian, MVD NMTRD; Kimberly Wildharber, NMDOT; Suzanne Winsor, AOC JID; Alexander Smith, AOC JID; Jacqueline Miller, UNM; Commander Oliver Morris, Los Alamos; Jessica Bloom, UNM GPS; Michael Archibeque, MA Strategies; Ferdi Serim, MA Strategies; & Annjenette Torres, MA Strategies.		

Agenda Items

*Please refer to the following attachments: Agenda & Presentation, Project Updates

STRCC Meeting Minutes October 13, 2021

Agenda located in 1st Quarter STRCC Meeting Presentation

Welcome & Introductions

Jeff Barela, NMSTREOC Chair, Traffic Safety Director thanked everyone for joining and welcomed everyone.

Sophia Roybal-Cruz, STRCC Chair, welcomed the members and introduced new members. She discussed system integration and how the recent Traffic Records assessment has shown our progress and positions us to move our systems forward.

Member introductions took place and there was a quorum.

Michael Archibeque, Meeting Facilitator
Welcomed everyone and thanked the members for their participation.

Agenda & Minutes

Michael Archibeque presented the meeting agenda.

Jessica Bloom made a motion to approve the agenda as presented.

Alexander Smith seconded the motion.
The motion passed and the agenda was approved.

Michael Archibeque presented an overview of the Fourth Quarter Minutes and he thanked everyone for their continued participation in the STRCC.

Jessica Bloom made a motion to accept and approve the minutes.
Jeff Barela seconded the motion.
The motion passed and the Fourth Quarter Minutes were accepted and approved.

Strategic Plan 2020-2022

Michael Archibeque presented a brief overview of the Strategic Plan updates. The plan is developed in three-year increments and will be closing out in June of 2022. July 1, 2022, will begin the new three-year period of 2022-2025.

Project Management Tool Updates

The Project Management Tool addresses the projects in the Strategic Plan. The project managers have been working on updating the tool with project updates.

Project Updates

Roberta Vasquez provided an overview of project milestones.

Jessica Bloom presented Crash Records Data Entry and Database Maintenance with the milestones reported as updates to Kofax data capture and data entry. Currently 60% of crashes reported are using TraCS XML, 2021 CYQ3.

Crash Data Statistical and Analytical Reporting show 37.1% TraCS crash coordinate completeness April 2021 to date. The 2020 crash year data finalized in September 2021. There has been an increase in data elements available in data requests from 313 - 380 completed October 2021. Updates to data dictionaries at gps.unm.edu June 2021. (See attached presentation)

Brian Bullard shared that about 50 agencies are using TraCS. There are other systems, but TraCS is the state-supported system.

Michael Archibeque mentioned that the pedestrian bicycle safety issue is concerning and would like to coordinate with them to investigate the NHTSA assessment process for that program. Jeff Barela shared that the “Look For Me” campaign is a collaborative initiative with UNM and TSB. The ranking for NM is number one in the country for fatalities, so if the NMSTRCC could assist in working towards lowering those fatalities, the members are ready.

The DWI workgroup online meeting will be held October 19th, 2021, at 9am. If members would like to attend, then Kimberly Wildharber will provide the information at kimberly.wildharber@state.nm.us.

Suzanne Winsor presented an update on citations and the progress of DPS

and TraCS. There are 54 magistrates participating as well as NMSP citations being sent to metro court.

Brian Bullard shared the 40 agencies hosted by DPS will participate and stated that Rio Arriba is the pilot agency. The meetings are held biweekly, and they are looking to phase in the agencies. A pipeline model to submit through DPS then to AOC was explained. Commander Oliver Morris mentioned that there are challenges with IT and staffing. They are looking at working with Brian Bullard to assist. The data sharing and data transfer processes across sectors was discussed and specifically e-filing for criminal DWI cases. Data integration and the roadmap for moving forward were also discussed and how that fits into the Data Management Plan.

Brian Bullard presented TraCS Projects (presentation requested)

He provided an update on the Magistrate Court Interface with TraCS as noted above. The Driver/Vehicle Examination Report Form (DVER) formerly known as the VSIS Form is used for CVE officers to complete CMV inspections and electronically submit the data to the federal SAFETYNET database. There are four phases and phases I and II have been completed. Phase III and Phase IV will be moving forward and are FMCSA GEIR database queries, and update CVE roadside violations.

The MVD PA Interface to TraCS has been completed and pushes all PA citations electronically to the MVD Tapestry system through a web service at MVD.

A multilingual UTC has been created in TraCS. Phase I is complete with three languages, including Spanish and VietNamese. Phase II will add Navajo translation to UTC in TraCS.

The NMSP Mark43 RMS Project has two phases. Phase I of turning on the NMSP RMS feature in TraCS is complete. Phase II is the NMSP sharing data using the new CAD/RMS program by Mark43. The contract with the vendor needs to be signed and the interface requirements to/from CAD/RMS would need to be determined. Completion date is expected in the second quarter of 2023.

The automatic GPS TraCS Project has been completed and automatically uploads GPS data to TraCS for UTC and for the new DVER form and NMDWI form.

The NMSP data transfer from TraCS to UNM Earth Data Analysis Center is now weekly and is completed.

An update on APD servers being migrated to the new DPS/APD servers is slated for completion in the second quarter of 2022. Brian Bullard mentioned that Rio Rancho may be moving away from being independent and joining the DPS hosted servers.

There is work being done to configure the new NIBRS form in TraCS as well as develop an interface to upload the data elements and is expected to be completed in the fourth quarter of 2021.

The LEA RMS Project is expected to be completed in the second quarter of

2022. All TraCS agencies have the RMS feature within their agencies. Next steps are to share between agencies who have opted into the RMS project.

There is a commitment to continuously onboard new TraCS agencies and provide training to law enforcement agencies throughout the state. Agencies scheduled to onboard include Isleta Tribal PD, UNM PD, Taos County SO, and more.

Next meeting there will be more project updates by project leads and members.

Data Management Plan and Data Integration

Discussion on how we integrate the Data Management Plan with the Strategic Plan. Suzanne Winsor provided a summary on adjudication data and reporting. She mentioned the expansion of reporting to include DWI citation data. Her understanding is that the DWI citation numbers are shorter than the uniform citation numbers. The other is adding more agencies to the citation flow process. Also, adding adjudication data to the crash data that came from the recommendations from the 2021 NHTSA assessment. Committee members will meet offline to determine if viable projects can be developed to propose for the next Strategic Plan cycle.

Closing

Sophia Roybal-Cruz thanked everyone for their collaboration and emphasized the goal of decreasing the number of fatalities and injuries on our roadways. She stated how we as a state and as a committee are headed in the right direction and to keep working together.

Jeff Barela thanked everyone for participating and agreed that the committee is headed in the right direction. He mentioned the momentum and how well everyone is collaborating.

Michael Archibeque thanked everyone and closed the meeting.

Meeting Logistics

Quarter 2 Meeting -Wednesday, January 12, 2022

Quarter 3 Meeting - Wednesday, April 13, 2022

Quarter 4 Meeting - Wednesday, July 13,2022

Adjourned at 11:29am