

Meeting Minutes

Project Name	State Traffic Records Executive Oversight Committee (EOC)	Project Number	N/A
Date	December 8, 2021	Time	1:30pm-3pm
Location	Zoom Meeting	Prepared By	Annjenette Torres
Attendees:	Jeff Barela (STREOC Chair), Roberta Vasquez, Brian Preston, Luis Melgoza, Gerry Razatos, Donnie Quintana, Alicia Ortiz, Suzanne Winsor, Cassandra Hayne, Jessica Bloom, Brian Bullard, Michael Archibeque, Ann John, Annjenette Torres.		

Agenda Items

**Please refer to the following attachments: Agenda Presentation, EOC June Minutes, Updated Membership Lists*

STREOC December 8, 2021 Meeting

Agenda located in Agenda Presentation

1 Welcome & Introductions

Jeff Barela, STREOC Chair, welcomed the members. He announced that Sophia Roybal-Cruz retired November 24, 2021. Her work was valued and she will be missed. Roberta Vasquez has taken on the NMSTRCC coordinator role until the position is filled. He provided an update that fatality rates are increasing drastically. This committee is more important than ever, now, and we hope to see a decrease in the new year.

Michael Archibeque, Traffic Records Advisor, reiterated our goal to reduce traffic fatalities. He mentioned that New Mexico is number one in the country for pedestrian/bike fatalities. Through collaboration and communication, this committee is a very important part of developing strategies to address these rising statistics.

Introductions took place as follows:

Jeff Barela, Director, Traffic Safety Division, New Mexico Department of Transportation (NMDOT)

Michael Archibeque, Traffic Records Advisor & Meeting Facilitator, MA Strategies

Members introduced themselves by name and agency.

- Roberta Vasquez, NMDOT, Interim Coordinator NMTRCC
- Luis Malgoza, FHWA
- Gerry Razatos, MVD
- Donnie Quintana, DFA Local Government
- Cassandra Hayne, AOC
- Alicia Ortiz, DOT Data Management

- Brian Preston, FMCA
- Jessica Bloom, UNM GPS
- Brian Bullard, Sensible IT
- Suzanne Winsor, AOC
- Ann John, MA Strategies
- Annjenette Torres, MA Strategies

Agenda approved after a motion was made by Alicia Ortiz and seconded by Gerry Razatos.

Michael Archibeque provided a summary of the minutes from the June meeting. He acknowledged the module leaders, state partners and the NMSTREOC and NMSTRCC members who contributed to the excellent outcome of the NHTSA assessment.

Meeting minutes approved after a motion was made by Jeff Barela and seconded by Donnie Quintana.

All core areas represented with the exceptions of EMS Injury Surveillance, NMDOH, due to their commitment to responding to the health crisis.

2 Strategic Plan

Michael Archibeque presented an update on the Strategic Plan and the Close Out Report will be prepared for members to review in 2022. Minor updates consisting of edits and member updates have taken place since the last meeting. All edits and updates are tracked on a Strategic Plan update log.

Financial Spreadsheet

Roberta Vasquez will provide updates to the financial spreadsheet to be reviewed at the next meeting.

Michael Archibeque provided a general overview of the financial spreadsheet. He highlighted many of the projects, including the bar code registration project progress. There is a tiered level of priorities and tier three are non-funded that could be considered by the NMSTRCC. Once considered, the projects would move to the NMSTREOC for approval.

Strategic Plan

Status of projects will be summarized in the Close Out Report. Those that are still pending or in progress, should be considered for inclusion in the new Strategic Plan. Each member has a copy of the current Strategic Plan.

3 Project Updates

Project Summaries

- Roberta Vasquez and Jessica Bloom presented Crash Data Entry and Data Analysis Project Updates for 2021-2022.
 - Completed Kofax update with additional fields added
 - E July 2018 form
 - TraCS started July 2020 and completed in April 2021
 - Hardcopy data entry began August 2021
 - Used for 63% of crash reports 2021 CYQ3
 - 60% of crashes reported using TraCS XML 2021 CYQ3

Milestones - Updates to data analysis

- TraCS crash coordinate completeness 37.1% April 2021 to date
- 2020 Crash year data finalized September 2021
- New data from EJuly 2018 form
 - Available for 2020 data
 - Increase data elements available in data requests completed October 2021
 - Updated data dictionaries at gps.unm.edu June 2021

Members stated that the information was excellent and very helpful. Michael Archibeque stressed how this is vital information to each core area in regards to data integration and data sharing. For example, the crash databases are tied to the roadway databases.

- Brian Bullard presented on TraCS Project Updates.
 - Sonia Abeyta, NM DPS, KariAnn Blea, NMDOT and Brian Bullard, Sensible IT Solutions worked collaboratively to provide the information in the update.
 - Magistrate Court Interface with TraCS is an e-citation project for all Magistrate Courts to receive electronic citations from TraCS. Phases I-IV were summarized and the Rio Arriba SO is the pilot agency. A go live ETA is Q4 2021.
 - Driver/Vehicle examination report form DVER and is being phased in. NMSP/CVE will be one of the first in the nation to get this completed.
 - MVDPA Interface to TraCS to push all PA citations electronically to MVD Tapestry.
 - APD multilingual UTC has two phases and APD has requested to include multilingual UTC in TraCS and this is completed. Next step is to include a Navajo translation.
 - NMSP Mark43 RMS Project has completed turning on the NMSP RMS feature in TraCS. Phase II is for NMSP to share data using the new CAD/RMS program by Mark43. ETA completion set for Q2 2023.
 - TraCS Projects were summarized to include the GPS TraCS project, NMSP Data transfer from TraCS to UNM EDAC and APD onboard to DPS TraCS Model.
 - NBRIS project summarized and ETA for completion Q4 2021.
 - Highlighted Santa Fe County as one of the eight new agencies onboarded to TraCS.
 - Providing ongoing support to law enforcement agencies.
- Suzanne Winsor presented the AOC TraCS Citation & Adjudication Data Transfer.

- Dona Ana County Sheriff's Office electronic traffic citation flow to Las Cruces, Hatch, and Anthony Magistrate Courts is complete.
- NMSP electronic traffic citations to Magistrate Courts - Phase I completed February 25, 2019. Phase II completed April 1, 2019 and Bernalillo County completed June 15, 2020.
- Future LEAs
 - Rio Arriba County pilot
 - Additional LEAs to flow data
 - Expand electronic reporting to include DWI suspension and clearance data
 - Expand electronic reporting to include amended adjudication data

New Projects

- Architectural Design and Data Integration
Michael Archibeque presented data integration efforts, data sharing and system improvements that could be addressed by new projects for the committee to consider. These could come in the form of an emergency meeting or through electronic communication and voting.

4 Next Steps

Meeting Logistics

- Dates & Times were discussed and the next meeting will be after the legislative session in March or April.
- Discussion was held regarding moving the meetings from Wednesday mornings to Wednesday afternoons. The time of 1:30pm was discussed and members agreed that an afternoon time would be preferable.

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Jeff Barela thanked the presenters and the members for their updates.

Donnie Quintana echoed Jeff's comments and the tremendous progress that is being made. He commented that the members adhere to the Strategic Plan and the collaboration is a huge accomplishment.

Roberta Vasquez thanked the presenters as well and acknowledged the achievement of law enforcement utilizing TraCS.

Motion to adjourn was made by Alicia Ortiz and seconded by Cassandra Hayne.

Motion passed and the meeting was adjourned.

Adjourned at 3:08pm