

STREOC & STRCC Joint Committee Meeting Minutes

Project Name	State Traffic Records Executive Oversight Committee (EOC) & Coordinating Committee (CC)	Project Number	N/A
Date	January 13, 2021	Time	9:00am – 11:00am
Location	Zoom Meeting	Prepared By	Annjenette Torres & Tessah Latson
Attendees:	Jeff Barela (STREOC Chair), Sophia Roybal-Cruz (STRCC Chair), Ana Gallant, Alicia Ortiz, Brian Bullard, Donnie Quintana, Pierrot Bendegue, Tomas Glover, George Bernal, Ben Romero, Jacqueline Miller, Suzanne Winsor, Carmelita Chavez, Roberta Vasquez, Dason Allen, Christian Quintana, Sean Bulian, Dick Wilkinson, Gerasimos, Razatos, Jessica Bloom, Julie Krupcale, Kami Gupta, KariAnn Blea, Kirk Roberts, Sonia Abeyta, Tobie Fouratt, John Baker, Michael Archibeque, Ferdi Serim, Tessah Latson, Annjenette Torres.		

Agenda Items
**Please refer to the following attachments: Agenda Presentation, Assessment Schedule, STREOC & STRCC Membership Lists, Project Updates*

STREOC & STRCC Joint Meeting Minutes – January 13,2021

	Agenda located in Agenda Presentation
1	<p>Welcome & Introductions</p> <p>Jeff Barela, STREOC Chair and Sophia Roybal-Cruz, STRCC Chair, welcomed the members and introductions took place:</p> <p>Jeff Barela, Director, Traffic Safety Division, New Mexico Department of Transportation (NMDOT) Sophia Roybal-Cruz, Bureau Chief, Traffic Safety Division, NMDOT Michael Archibeque, Traffic Records Advisor & Meeting Facilitator, MA Strategies</p> <p>Membership introduced themselves by name and agency.</p> <ul style="list-style-type: none"> • Ana Gallant, NMDOT • Donnie Quintana, Director Local Government Division, DFA • Capt. Ben Romero, NMSP • Roberta Vasquez, NMDOT • Carmelita Chavez, NMDOT, Traffic Safety Bureau (TSB) • Christian Quintana, NMDOT • Brian Bullard, TraCS, DPS • Sgt. Dason Allen, Dona Ana County Sheriff’s Office • Gerasimos Razatos, Deputy Director, Central Operations, MVD, TRD • Jessica Bloom, UNM

- Julie Krupcale, Bureau Chief Local Government DWI, DFA
- Kami Gupta, DoIT Project Management Office
- Chief Kirk Roberts, Artesia Police Dept.
- Sonia Abeyta, TraCS, DPS
- Tobie Fouratt, Administrative Office of the Courts
- Sean Bullian, Driver Services Bureau Chief, NMMVD
- Tomas Glover, Vehicles Bureau Chief, NMMVD
- Pierrot Bendegue, NMDOT
- Alicia Ortiz, Data Management Bureau Chief, representing Planning Division, DOT
- George Bernal, Law Enforcement
- Jacqueline Miller, UNM
- John Baker, NMDOT
- Dick Wilkinson, CIO, Administrative Office of the Courts (AOC)
- Tessah Latson, MA Strategies
- Ferdi Serim, MA Strategies
- Annjenette Torres, MA Strategies

Jeff Barela thanked everyone and recognized the convenience and efficiency of technology by being able to participate in the meeting virtually. He appreciates the progress and commitment from all of the members who have stepped up and shared that in his eyes success was achieved by creating and engaging the STRCC and STREOC committees. He emphasized that the data drives the programs and the funding at the DOT.

Updates:

- DOT and the TSB continue to telework with no clear end date in sight, but the benefit is eliminating travel time.
- He provided a brief overview of the upcoming legislative session and the possibility of legalization of marijuana through bills that have already been pre-filed.
- DOT received a grant (\$20,000) from the Governors Highway Safety Association. The grant was originally designated for use in Dona Ana County, but the initiative struggled due to limitations and restrictions during the pandemic. The ride credits are still available to be redeemed during the period from now until super bowl. The initiative will be expanded and available statewide. Jeff asked for collaboration and encouraged members to reach out to the TSB to participate. Dick Wilkinson, CIO at the AOC responded with interest in collaborating through websites and resources available through the courts.

Agenda approved after a motion was made by Jessica Bloom and seconded by Tomas Glover.

All core areas represented with the exception of EMS Injury Surveillance, NMDOH, due to their commitment to handling the health crisis.

2

STREOC & STRCC

Michael Archibeque presented the STREOC and STRCC member lists and the following changes were made:

STRCC

- Capt. Joseph Romero and Chris Smead added to member list
- Brian Bullard added "TraCS maintenance" to title and function

STREOC

- Dona Ana Sheriff's Office is represented by Sgt. Dason Allen, remove Lt. Palmer
- NMSP Interim Chief Robert Thornton added to member list
- DPS Interim Secretary Tim Johnson added to member list
- Kami Gupta DoIT added Project Management Office to title and function
- DFA Deputy Secretary. Renee Ward removed

Michael Archibeque provided a summary of the STREOC training and orientation minutes and requested the minutes be sent to the STRCC members for their information.

STREOC members were asked for comments and Sophia Roybal Cruz shared the intent of the training and how the STREOC members can support the work of the STRCC. Dick Wilkinson commented that he appreciated the recorded access of the meeting. Alicia Ortiz mentioned that she appreciated the clarification of the roles of the members and how collaborations are possible with increased opportunity for dialog. Gerasimos Razatos added that he is encouraged by the initiatives that are moving and members working together to get these in place with the shared goal of success. Chief Roberts mentioned that there was a lot of information and he is still processing how each member fits and understanding links in the big picture of this complex system for NM.

Chief Roberts made a motion to approve minutes with a second by Sophia Roybal Cruz. STREOC Minutes approved.

Alicia Ortiz made a motion to approve the STRCC minutes with a second from Donnie Quintana. Minutes approved.

3

2021 Data Assessment Tool

Ferdi Serim provided a demonstration of the database that is accessible over the web. He explained that module leaders have accounts and access. There are 394 questions that have been color coded: red- did not meet; yellow-partially met; and green- met. Ferdi provided a demonstration of various functions of the database and acknowledged the great participation by module leaders and the amount of work that has gone into this process.

Suzanne Winsor requested information on uploading documents. This process is overseen by Ferdi and his contact information is fserim@mastrategies.com.

Michael Archibeque clarified that the assessment is not an audit, but rather an enhancement and opportunity to improve programs and systems, as well as implement best practices.

Kami Gupta requested more information on the assessors. Sophia Roybal Cruz explained that the assessment is a requirement from NHTSA and subject matter experts from each of the

core areas make up the assessment team. Sophia is the state coordinator and she shared the schedule for the assessment (attached):

Pre-Assessment call - date TBD
One month call & STRAP Training Webinar 2/24/21
Kickoff Meeting 3/30/21 location TBD
Check-in Meeting 5/11-12/21 Facilitator will attend in-person
Report Delivered to State by 6/25/21
Report Out 6/30/21

Sophia Roybal Cruz thanked everyone who has already been entering information in the database and gathering documentation and evidence to prepare for the assessment. Module leaders provided feedback as well. Tomas Glover stated that he appreciated the tool and mentioned it was easy to navigate and seamless. John Baker, Sean Bullian and Sonia Abeyta responded that they are not having any problems and appreciate everyone's support and assistance. Suzanne Winsor mentioned that she is still reaching out and the tool works well. The schedule will be sent to each STRCC and STREOC member.

Michael Archibeque provided additional information on the assessors' roles and the rating system. He encouraged members to provide as much information as possible before the assessment in order to be ready and able to provide evidence to respond to every area of the assessment. He clarified that the 2016 verbiage needs to be updated and current examples need to be provided. He thanked everyone for the work that has been done and expressed gratitude to everyone who has been working diligently to provide comprehensive information and documentation.

Chief Roberts requested the updated database link and Sonia Abeyta and Ferdi Serim will follow up with Chief Roberts after the meeting.

4 Data Management Plan

Michael Archibeque introduced the Data Management Plan and thanked everyone who has contributed to the plan. He provided the draft plan and intends to send to the members for review, updates and edits. The plan is structured around data quality, systems and integration. The plan is a data management road map and outlines legal stewardship. Descriptions, process flow diagrams and system overviews are still in progress and will be updated over the next month.

5 Performance Measures

Michael Archibeque presented performance measures recommended by NHTSA for systems. He suggested members work with their respective IT shops to determine timeliness, accuracy, integration, accessibility, uniformity, etc. across measures in each area.

6 Project Monitoring Tool

Strategic Plan Projects

Tessah Latson presented the process for strategic plan project updates, objectives, benefits, impacts, risks and milestones. She mentioned funding as a common barrier. She will be working with project managers to complete the updates before the assessment.

The project monitoring tool will be introduced to the project managers over the next month.

Project Updates

Traffic Records - Michael Archibeque reported that Project Management is progressing and on track by fulfilling each component of the scope of work.

TraCS - Sonia Abeyta reported that DPS has provided multiple training sessions, support, and is partnering with the AOC and MVD on assessments and submitting reports. She mentioned that an MOU has been approved as well.

Crash - Roberta Vasquez of NMDOT reported that the data entry contract is on hold and awaiting signatures. TraCS continues to roll-out, the data analysis contract is ongoing with focus on completing the 2019 Annual Reports. Jessica Bloom, UNM shared that the 2019 community publications containing crash statistics is now posted to the website.

Roadway - John Baker reported other entities use the DOT's Linear Reference System and practices for integration. NMDOT is in the second set of states for implementation of the decisions that will be made for the AEGIST guidebook. Anticipated date is end of 2021 or 2022.

TraCS - Last week the NMDOT Roadway Inventory Program provided an update to Sophia Roybal-Cruz and Brian Bullard. This provided by a shapefile that includes the following data sets: Routes, County FIPS, Interchanges, Mileposts, Rail Road crossings, Rail Roads, Speed Limits, Street Names, and Urban Codes. This is an annual update provided by NMDOT.

FARS - In November, the NMDOT Roadway Inventory Program provided the annual update to Sophia Roybal-Cruz for FARS reporting. This is done by providing a geodatabase in a Map Package with the following data sets: Routes, County FIPS, Interchanges, Mileposts, Rail Road crossings, Rail Roads, Speed Limits, Street Names, Stop Signs, National Highway System, Ownership, Surface Type, Number of Lanes, Functional System, Route Signing, Special Jurisdictions, and Urban Codes.

Michael Archibeque requested the updates be submitted to be attached to the minutes. He discussed the three projects that are in the Strategic Plan that are not currently funded and will be brought to the STREOC to help brainstorm on how these projects may be funded and implemented. Not funded: System Architecture, AOC Monitors, EMS Enhancements (strategic plan budget plan).

7 Closing and Next Steps

New Business

Tomas Glover updated the members that MVD is in the process of digitizing old microfilm stored records. He will provide more information as that progresses.

Sophia Roybal Cruz thanked everyone for their time, participation and collaboration. She also thanked MA Strategies for the great work everyone is doing and mentioned that she is confident that NM will receive the credit and acknowledgement deserved during the assessment.

Dick Wilkinson moved that the meeting be adjourned. Alicia Ortiz seconded and the joint committee meeting was adjourned at 11:06am.

Adjourned at 11:06am

NM STRCC Membership 2020-2022

Name/Email	Title/Function	Agency	STRCC Role	Core System(s)
NM Department of Transportation				
Sophia Roybal-Cruz sophia.roybal-cruz@state.nm.us	Bureau Chief	NMDOT, Traffic Safety Division	Chair	ALL
Roberta Vasquez roberta.vasquez@state.nm.us	MA Supervisor Crash Data Unit	NMDOT, Traffic Safety Division	Member	CRASH
Kariann Blea Kariann.blea1@state.nm.us	TRACs Project Mgr.	NMDOT, Traffic Safety Division	Member	CRASH
Kimberly Wildharber kimberly.wildharber@state.nm.us	Traffic Safety DWI Data	NMDOT, Traffic Safety Division	Member	CRASH
Christian Quintana Christian.quintana@state.nm.us	Project Manager	NMDOT, Traffic Safety Division	Member	CRASH
Jessica Griffin jessica.griffin@state.nm.us	HSIP Coordinator	NMDOT, Statewide Planning Bureau	Member	CRASH/ROADWAY
John Baker johnj.baker@state.nm.us	Staff – Roadway	NMDOT, Data Mgt. Bureau	Member	ROADWAY
Sean Noonan sean.noonen3@state.nm.us	Staff - Traffic Counts	NMDOT, Data Mgt. Bureau	Member	ROADWAY
Esteban Trujillo esteban.trujillo2@state.nm.us	Ignition Interlock Mgr.	NMDOT, TRD	Member	IGNITION INTERLOCK/DRIVER
Robert Rhatigan rhatigan@unm.edu	Interim Director	UNM-Geospatial & Population Studies	Contractor	CRASH
Jessica Bloom jbloom1@unm.edu	Research Scientist	UNM-Geospatial & Population Studies	Contractor	CRASH
Ilene Hall ilenehall@gmail.com	HSP Advisor	Pricehall Research	Contractor	ALL
NM Department of Public Safety				
Capt. Ben Romero davidb.romero@state.nm.us	Commander of IT Special Projects	NMDPS	Member	CRASH/CITATION ADJUDICATION
Capt. Joseph Romero joseph.romero12@state.nm.us	Captain of CVE	NMDPS	Member	CRASH/CITATION ADJUDICATION
Sammy Trujillo Sammy.trujillo@state.nm.us	Manager	NMDPS	Member	CRASH/CITATION ADJUDICATION
Sonia Abeyta sonia.abeyta@state.nm.us	Tracs Project Manager	NMDPS	Member	CRASH/ CITATION ADJUDICATION
Brian Bullard brian@itsolutionsnm.com	TraCS Support & Maintenance	NMDPS/IT Solutions	Contractor	CRASH/ CITATION ADJUDICATION
Chris Smead chris@itsolutionsnm.com	TraCS Support & Maintenance	NMDPS/IT Solutions	Contractor	CRASH/CITATION ADJUDICATION
Administrative Office of the Courts				
Genevieve Grant ggrant@nmcourts.gov	IT Technical Support Mgr.	AOC/JID	Member	CITATION/ ADJUDICATION
Suzanne J. Winsor swinsor@nmcourts.gov	Odyssey Business Support Manager	AOC/JID	Member	CITATION/ ADJUDICATION
EMS/Injury Surveillance				
Charles Becvarik charles.becvarik@state.nm.us	NM State EMS Data Coord./Licensing/ Education-CEs	NMDOH, NM EMS Bureau	Member	EMS/INJURY SURVEILLANCE
Department of Motor Vehicles				
Tomas Glover tomas.glover@state.nm.us	Driver Services Bureau Chief	NMTRD, Motor Vehicle Division	Member	DRIVER/VEHICLE
Sean Bulian Sean.bulian@state.nm.us	Vehicles Bureau Chief	NMTRD, Motor Vehicle Division	Member	DRIVER/VEHICLE

State Partners				
Julie Krupcale Julie.Krupcale@state.nm.us	Bureau Chief DWI	DFA	Member	DRIVER/CRASH/ CITATION ADJUDICATION
Federal Partners				
Luis Melgoza luis.melgoza@dot.gov	Safety Pavement Engineer	FHWA	FHWA Liaison	ALL
David Rios David.rios@dot.gov	Liaison	FMCA	FMCA Liaison	ALL
Law Enforcement				
Sgt. Dason Allen dasona@donaanacounty.org	Sergeant	Dona Ana County Sheriff's Office	Member	CRASH/ CITATION ADJUDICATION
Chief David Karst karstd@bloomfieldnm.gov	Chief	Bloomfield Police Department	Member	CRASH/CITATION ADJUDICATION
Chief Kirk E. Roberts kroberts@artesianm.gov	Chief	Artesia Police Department	Member	CRASH/CITATION ADJUDICATION
Lt. Patrick Segura Patrick.segura@santaana-nsn.gov	Lieutenant	Santa Ana Tribal Police	Member	CRASH/CITATION ADJUDICATION
STRCC Coordinating Team				
Mike Archibeque marchibeque@mastrategies.com	Traffic Records Advisor	NMDOT/MA Strategies	Contractor	ALL
Ferdi Serim fserim@mastrategies.com	STRCC Project Management	NMDOT/MA Strategies	Contractor	ALL
Annjenette Torres atorres@mastrategies.com	STRCC Administration	NMDOT/MA Strategies	Contractor	ALL
Tessah Latson tlatson@mastrategies.com	STRCC Project Management/Admin	NMDOT/MA Strategies	Contractor	ALL

New Mexico State Traffic Records Executive Oversight Committee (I

AGENCY	MEMBER
State Government Partners	
New Mexico Department of Transportation	
Traffic Safety Division	Jeff Barela, Director & STREOC Chair
New Mexico Department of Transportation	
Traffic Safety Division	Sophia Roybal-Cruz, Bureau Chief
New Mexico Department of Transportation	
Data Management Division	Alicia Ortiz, Director
Administrative Office of the Courts	
Judicial Information Division	Dick Wilkinson, CIO
Taxation & Revenue Department	
Motor Vehicle Division	Gerasimos Razatos, Deputy Director
NM Department of Health	
Public Health Division	Charles Becvarik, Program Coordinator
NM Department of Public Safety	Interim Secretary Tim Johnson
NM Department of Information Technology (DoIT)	Kamari Gupta, Project Mgt
NM Department of Finance and Administration	
Local Government Division	Donnie Quintana, Director
Law Enforcement Partners	
NM State Police	Robert Thornton, Acting Chief
NM Sherriff's Offices	
Dona Ana Sheriff's Office	Sgt. Dason Allen
Local Police Liaisons	
Bloomfield Poice Department	Chief David Karst
Artesia Police Department	Chief Kirk E. Roberts
Tribal Law Enforcement Liaisons	
Bureau of Indian Affairs - Office of Justice Services	Special Agent Brenda Gonzales
Bureau of Indian Affairs - Northern Pueblos Agency	Chief Max Dickens
Santa Ana Tribal Police Department	Chief Roger Foster
Federal Government Partners - Non-Voting	
Federal Highway Administration	Luis Melgoza
U. S. Department of Transportation	
Federal Motor Carrier Safety Administration	David Rios
Advisory - Non-Voting	
MA Strategies, LLC	Michael Archibeque

NMSTREOC)

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dwilkinson@nmcourts.gov	CITATION/ADJUDICATION
Gerasimos.Razatos3@state.nm.us	DRIVER, VEHICLE
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Donnie.Quintana@state.nm.us	DRIVER CITATION/ADJUDICATION
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